

## Summary Sheet of Charter Document

**Element 1. The Educational Program:** This element explains that the charter will service the same students as Keiller currently serves. Keiller will remain a neighborhood school accepting all students. The School is proposing a five (5) year charter. The School's goal is to prepare all students for college success while also developing leadership qualities. Teachers will use innovative and proven teaching practices, providing instruction for all students. Teachers will benefit from ongoing and research-based professional development. Selection of teachers will be based on their commitment and ability to teach students with a wide range of needs.

**Element 2. Student Outcomes:** This element explains what students will be able to do as a result of the educational program of the school. These include, but are not limited to, the following:

- Becoming self-motivated, committed, life-long learners
- Meeting or exceeding CA grade level standards in academics
- Communicating effectively in various life situations
- Using and understanding technology
- Exhibiting healthy social-emotional skills and acting in a responsible manner
- Working collaboratively with peers

**Element 3. Assessment:** This element explains the methods for measuring student outcomes. The School's academic program is standards-based and data driven. The California state content and performance standards and other sources of data form the basis of the School's educational program. Performance will be monitored using many forms of assessments, including rubrics, and will be analyzed on a regular basis to help drive the educational program. The rubrics will be used to inform students and parents about the standards for student work. Both teachers and students will use the rubric to score work and make improvements. Rubrics used throughout the year will show growth over time. Data collected will be used to evaluate student progress, to identify ways to improve learning, and to measure pupil progress in meeting the desired pupil outcomes in terms of their basic skills, thinking skills, and life skills.

**Element 4. Governance:** This element explains the governance of Keiller Middle School. A charter will be requested from the San Diego City School Board. A seven (7) member voting board will serve as the governing body. The Board of Directors will be selected to represent the community-at-large, educators, and the business community. The Board of Directors will be selected to represent the community-at-large, the business community, and educators.

**Element 5. Employee Qualifications:** Keiller Middle School will recruit professional, effective, and qualified personnel to serve in administrative, instructional, instructional support, and non-instructional support capacities. The School believes that all of its employees play a key role in creating a successful learning environment and will recruit qualified employees for all positions.

**Element 6. Health and Safety:** The School will be located within the San Diego Unified School District utilizing the facility at 7270 Lisbon Street, San Diego, CA 92114. The School's facilities will comply with state building codes, federal American Disabilities Act (ADA) access requirements, and other applicable fire, health and structural safety requirements, and will maintain on file records documenting such compliance which are available for inspection.

**Element 7. Racial and Ethnic Balance:** This element explains the means by which the school will achieve a racial and ethnic balance among its students that is reflective of the general population residing within the district's territorial jurisdiction. Keiller will be a neighborhood school open to all students.

## Keiller Middle School

*Achieve with Honor*

### A Leadership College Preparatory Charter School proposal

**Element 8, Admissions Requirements:** Students who live within the resident boundaries for Keiller Middle School shall have *the first priority* of admission. The school will be open to all students including those with special education needs. Should space be available, a random lottery will be held for students living outside the neighborhood boundaries.

**Element 9, Financial Audits:** This element explains the manner in which annual, independent financial audits shall be conducted. The manner in which audit exceptions and deficiencies shall be resolved to the satisfaction of the Board of Directors is explained as well. These audits shall employ generally accepted accounting principles.

**Element 10, Student Expulsions:** Keiller Middle School will follow the suspension and expulsion policy established by the San Diego Unified School District Board of Education.

**Element 11, Retirement Programs Offered to Employees:** This element explains the retirement programs offered to employees. Certificated, classified and other staff members shall retain all previously vested rights in their respective retirement systems, including, but not limited to, STRS, PERS, and the Social Security System.

**Element 12, Attendance Alternatives:** This element states that Keiller Middle School is a charter school of choice. Parents can apply for another district school or request an intra-district transfer. Transportation is a parental responsibility.

**Element 13, Employee Rights:** This element explains employees' rights. San Diego Unified School District employees shall have the right to take employment at the charter school as well as the right to transfer at any time during and after the charter term to another school or position in the SDUSD. SDUSD will provide the school employees information about transfer opportunities and descriptions of position open in a timely fashion. Upon expiration or termination of the school charter all previous San Diego Unified District employees will have the right to return to an assignment in the district with no loss of seniority.

**Element 14, Dispute Procedures:** This element describes the procedure for resolving disputes between charter schools and the San Diego Unified School District.

**Element 15, Employer Status and Collective Bargaining:** This element explains the employee/employer relationship between teachers, classified staff and Keiller Charter Middle School. During employment at Keiller Charter Middle School, employees may have affiliation with any labor organization they wish. The School, however, will not recognize labor organizations in their professional relationship with Keiller Charter Middle School.

**Element 16: Procedures to be Used If the Charter School Closes:** This element explains that parents and students of the school will be notified as soon as possible if and when school closure is imminent. The notification will include information on assistance in transferring the student to another appropriate school and a process for the transfer of all student records.